

## DIRECT DEBIT MANDATE

### Direct Debit Mandate

Please fill in the whole form using a ball point pen and send it to:

**British Friendly Society Ltd,**  
**45 Bromham Road Bedford,**  
**MK40 2AA**  
**Tel: 01234 358344**  
**Fax: 01234 327879**

Name and full postal address of your Bank or Building Society

To: The Manager	
Bank/Building Society	
Address:	
	Postcode

Names(s) of account holder(s)


Bank/Building Society account number

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Branch sortcode

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This Guarantee should be detached and retained by the payer.

### The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit the British Friendly Society Ltd will notify you three working days in advance of your account being debited or as otherwise agreed. If you request the British Friendly Society Ltd to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by the British Friendly Society Ltd or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund you are not entitled to, you must pay it back when the British Friendly Society Ltd asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.



### Instruction to your Bank or Building Society to pay by Direct Debit

Service user number

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Reference

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FOR THE BRITISH FRIENDLY SOCIETY LTD OFFICIAL USE ONLY  
This is not part of the instruction to your bank or building society

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### Instruction to your Bank or Building Society

Please pay British Friendly Society Ltd Direct Debits from the account detailed in this instruction, subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with British Friendly Society Ltd and if so, will be passed electronically to my Bank/Building Society.

Signature(s)

Date

